

TENDER

FOR

**Supply & Installation of Desktop Computers
and Laptops.**

Tender Inquiry No. - NPGC/COMP/UGC/PROC/2023-24/09

**National Post Graduate College
(Accredited A Grade By NAAC)
Rana Pratap Marg, Lucknow (U.P), India
Pin Code -226001**

Tel No. 0522-4021304

Email: nationalpgcollege@gmail.com
Website : www.npgc.in

NOTICE INVITING TENDER

SUBJECT: Supply & Installation of Desktop Computers and Laptops.

National Post Graduate College (Accredited A Grade by NAAC), An Autonomous College of Lucknow University, Rana Pratap Marg, Lucknow is a reputed Institute for Diploma, Degree and Post Graduate Courses and well known for its academic excellence.

Sealed tenders are invited in two-bid system (Technical & Commercial bid in two separate sealed envelopes contained in one bigger envelope) for the **Procurement of Desktop Computers & Laptops.**

(.....)

Principal

National Post Graduate College,

Rana Pratap Marg, Lucknow.

Contact Person – Dr. Rakesh Jain

INSTRUCTIONS FOR THE TENDERERS

1. The tender documents can be obtained from the office of the college, from 27th September 2023 to 11th October 2023 between 15:00 to 17:00 hours against cash payment of **Rs. 3000/- (Rupees Three Thousand only) (Nonrefundable)**. College will provide a receipt against the same.
2. **Documents to be submitted with Technical Bid:**
 - 2.1a. Original Copy of Tender fee receipt.
 - 2.1b. Original Copy of **Earnest Money Deposit** of Rs. 1,50,000.00 (Approx. @2% of financial bid) **through D.D** drawn in favor of 'National P G College A/C payable'
 - 2.1c. Original Copy of Blank copy of Tender form with sign and stamp of bidder organization.
 - 2.1d. Copy of GST, PAN and MSME Certificates.
 - 2.1e. Last 3-year Income Tax Clearance Certificate of Tenderer.
 - 2.1f. Last 3-year Audited Balance Sheet of Tenderer. Specifying that the turnover has been at least ₹ 3 crore average.
 - 2.1g. Tender Specific Manufacturer Authorization with clearly mentioning the Tender Number.
 - 2.1h. Bidder must appoint a full time service engineer at the college campus to provide uninterrupted support To maintain SLA of 30-minutes response time and 240-minutes machine uptime for non-part calls, for part calls machine uptime should not exceed more than 72-hours. For this bidder must submit a confirmation on Rs.100 eStmp Paper.
 - 2.1i. Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder should submit undertaking to this effect with Tender on Rs.100 eStamp Paper.
 - 2.2a. Last 3-year Audited Balance Sheet of the Manufacturer which should not be of less than 500 crore for every year.
 - 2.2b. OEM Letter for the verification of quoted specifications along with Hardware Security compliance.
 - 2.2c. OEM Letter for the verification of Operating Systems, Application software and Data Security software, If the same is not from Desktop & Laptop Manufacturer, Tender Specific Manufacturer Authorization with clearly mentioning the Tender Number of software manufacturer must be submitted with Technical Bid along with OEM specifications verification letter.
3. All the pages of the tender form should be **signed & bear the official seal of the bidder, otherwise, technical bid shall be rejected.**
4. Any cutting/over writing etc. on the tender document must be signed by the authorized signatory. The rates and units should not be overwritten. **The financial figures in commercial bid should be both in figures and words. In case of any discrepancy in figures and words, the amount written in words shall be considered.**
5. The tender document should be properly sealed in envelope addressed to **The Principal, National P. G. College, Rana Pratap Marg, Lucknow (U.P), India, Pin Code-226001.**
6. The **main envelope should be super-scribed as "Tender for the Supply & Installation of Desktops and Laptops as per Bid Documents"** with its due date. The two sealed envelopes inside the main envelope must be submitted super-scribed as:
 - I) ***Envelope No-1: This envelope is for technical bid & shall be super-scribed as "Technical Bid-Tender for the Supply & Installation of Desktops and Laptops as per Bid Documents"***
 - II) ***Envelope No-2: This envelope is for commercial bid & shall be super scribed as "Commercial Bid-Tender for the Supply & Installation of Desktops and Laptops as per Bid Documents"***
7. Technical bid will be opened on 12th October 2023 at 15:00 hours in the Principal's office. A representative of the Tenderer may remain present during the opening of the tender. The second envelope containing commercial bid of qualified bidders will be opened on the same day, immediately after the Technical-Bid.

Signatures of the Tenderer with seal

TERMS & CONDITIONS

Submission of the duly signed tender document along with necessary enclosers would imply that the conditions of the tender have been read & understood by the Tenderer and is aware of the scope of the supply and the quality of the material. The final acceptance of the tender rests with the Principal National P G College, Lucknow, who reserves the right to accept or reject any or all tenders without assigning any reason thereof.

- a) No representation for the enhancement of the cost of the accepted tender or part thereof shall be entertained at any stage after the award of the tender.
- b) The delivery of the items, installation and testing must be completed within 45 days from the date of receiving the Purchase Order. In case, tenderer fails to complete the Job within the stipulated period, penalty at the rate of 1% of the purchase value, per week with a maximum of 5% of the purchase value will be charged from the supplier / tenderer. Furthermore, if the supplier / tenderer fails to supply or complete the installation and testing, the earnest money deposit shall be forfeited.
- c) The rates quoted shall be inclusive of delivery & installation at destination National P G College, 2 Rana Pratap Marg, Lucknow.
- d) Migration of application softwares & data from old machines to the new machines shall be the responsibility of the bidder / tenderer at no extra cost without causing any loss of data or software license.
- e) The bidder / tenderer shall also complete the networking of new machines in the existing network of the college without disturbing or causing any harm to the rest of the system.
- f) 100% Payment will be made against successful delivery, installation and testing for which the tenderer shall submit bills in duplicate (original + copy) giving the reference number of the supply order along with delivery note.
- g) The EMD shall be refunded to the unsuccessful bidders after placing the orders on the successful bidder. In case of successful bidder, the EMD shall be returned along with final payment. No interest on EMD shall be payable.
- h) The EMD shall be forfeited in following cases:
 - i. If the bidder fails to accept the order based on his offer within the prescribed time.
 - ii. If the bidder fails to supply the material with specifications in compliance with the specifications given in technical bid.
 - iii. If the bidder delays supply beyond the stipulated period.
- i) In the event of any dispute, jurisdiction shall be Lucknow Court only.

Signatures of the Tenderer with seal

Annexure – A`

TECHNICAL BID

FORMAT & REQUIREMENTS

1. Tender Ref. No:
2. Tender Opening Date & Time: **12/10/2023 at 15.00 hours.**
3. Name of Tenderer:
4. Tender Price Validity (90-days from the Date of Opening) (Yes/No):
5. Complete office address of Tenderer:
6. Status of Tenderer (Proprietorship /Partnership/Pvt. Ltd / Public Ltd.):
7. OEM /Distributer /Dealer /Partner /Service Provider:
8. GST No. of Tenderer:
9. PAN No. of Tenderer:
10. MSME Status of the Tenderer – Yes /No:
11. Contact details of authorized person of tenderer who has signed the tender document.
 - a. Name:
 - b. Designation:
 - c. Phone:
 - d. Email:
12. Due date & Time of submission of bid: **11/10/2023 at 15.00 hours**
13. EMD payment details (DD number & bank detail):
14. Submission of technical confirmation to the requirement:

Signatures of the Tenderer with seal

TECHNICAL COMPLIANCE OF ITEMS

#	Item Name	Required Specifications	Technical Compliance Yes/No	Offered Make	Offered Model/ Part No.
1.1	Desktop –Core i5	Processor 13th Generation Core i5-13400 or above			
		RAM 16.0 GB DDR4 – 3200 MHz Non ECC			
		Hard Disk Drive - 1 TB 7200rpm SATA			
		Hard Disk Drive -256 GB SSD			
		Motherboard Chipset – Intel B660 Chipset			
		Integrated Intel® UHD graphics			
		Integrated Ethernet10/100/1000			
		Wireless LAN WiFi6			
		Ports - Front: 2 x USB 3.2 Gen 1 Type-A, 2 x USB 2.0 Type-A, Combo Jack			
		Ports - Rear: 2 x USB 3.2 Gen 1 Type-A, 2 x USB 2.0, RJ-45, Line out, 1 x HDMI 1.4b, 1 x Display Port			
		Hardware Security - On Board Hardware TPM 2.0, to protect the Desktop Hardware form any Ransomware Attack.			
		Monitor – 21.5” LED with VA technology			
		Warranty – 3 Year next business Day On-Site.			
		Software’s			
Operating System –Microsoft Windows 11 Professional registered on the name of National Post Graduate College, Lucknow.					
Operating Systems, Application software and Data Security software - Blocks Viruses, Ransomware, Spyware, Rootkits & other malware, Automatic background scanning of new files. Files are scanned on-access, dedicated scanner for Rootkit, malware, Scans incoming and outgoing emails, Advanced signature and behavior based ransomware protection for endpoints, Special scan for cookies and vulnerable objects, Protects USB devices from Autorun malware, Intelligent Firewall, Hardware Asset Management and Changes tracing along with Make Model Number specification and Serial number of each device and their spare parts by Email notifications to multiple users, USB vaccination, GSuit blocking, Centralized quarantine management, USB device whitelist/ blacklist, Application control with MD5 checksum blocking, Pre defined Category based web filtering with Manual Category feature.					

#	Item Name	Required Specifications	Technical Compliance Yes/No	Offered Make	Offered Model/ Part No.
2.0	Laptop –Core i7	13th Generation Intel® Core™ i7-1355U or above			
		16 GB DDR4 4800MHz LPDDR5 RAM			
		512 GB SSD Hard Disk Drive			
		Display:14.0"/15.6"/16.0" FHD+ WVA AG with Comfort View Support 250 nits			
		FHD Camera equipped with Wide Dynamic Range and Temporal Noise Reduction and mechanical privacy shutter.			
		Ports -Ports: HDMI 1.4*, (1) Thunderbolt 4.0 (Power Delivery & DisplayPort), (2) USB 3.2 Gen 1 Type A, SD card reader, (1) Headset Jack.			
		Connectivity -Gigabit Ethernet RJ-45, Wi-fi & Bluetooth: Intel Wi-Fi 6E (6GHz) AX211 2x2 Bluetooth 5.2 Wireless Card.			
		Hardware Security - On Board Hardware TPM 2.0, to protect the Desktop Hardware form any Ransomware Attack.			
		Warranty – 3 Year next business Day On-Site.			
		Software's			
		Operating System –Microsoft Windows 11 Professional registered on the name of National Post Graduate College, Lucknow.			
Operating Systems, Application software and Data Security software - Blocks Viruses, Ransomware, Spyware, Rootkits & other malware, Automatic background scanning of new files. Files are scanned on-access, dedicated scanner for Rootkit, malware, Scans incoming and outgoing emails, Advanced signature and behavior based ransomware protection for endpoints, Special scan for cookies and vulnerable objects, Protects USB devices from Autorun malware, Intelligent Firewall, Hardware Asset Management and Changes tracing along with Make Model Number specification and Serial number of each device and their spare parts by Email notifications to multiple users, USB vaccination, GSuit blocking, Centralized quarantine management, USB device whitelist/ blacklist, Application control with MD5 checksum blocking, Pre defined Category based web filtering with Manual Category feature.					

Signature of the Tenderer with seal

Annexure – `B`

COMMERCIAL BID

FORMAT & REQUIREMENTS

1. Tender Ref. No.:

2. Name of the Tenderer:

#	Item Details	Model/ Part No.	OEM Make	Qty.	Rate w/o Taxes	Taxes	Total with Taxes
1	Desktop Core i5			80			
2	Laptop Core i7			01			

Total Price Inclusive of all Taxes -

Note: Tentative quantity may Increase/ Decrease

Signature of the Tenderer with seal

Date & Time

******END OF TENDER DOCUMENT******